
 <b>Government eProcurement System</b>		<b>eProcurement System Government of India</b>	
		<b>Tender Details</b>	
		Date : 20-Nov-2017 10:02 AM	
		 <b>Print</b>	
<b>Basic Details</b>			
<b>Organisation Chain</b>	Department of Agricultural Research and Education  Indian Council of Agricultural Research,DoARE,MoA  National Research Centre on Litchi-ICAR-DoARE		
<b>Tender Reference Number</b>	NRCL-11/2017		
<b>Tender ID</b>	2017_DARE_266499_1		
<b>Tender Type</b>	Open Tender	<b>Form of contract</b>	Item-rate
<b>Tender Category</b>	Services	<b>No. of Covers</b>	2
<b>General Technical Evaluation Allowed</b>	No	<b>ItemWise Technical Evaluation Allowed</b>	No
<b>Payment Mode</b>	Offline	<b>Is Multi Currency Allowed For BOQ</b>	No
<b>Is Multi Currency Allowed For Fee</b>	No		
<b>Payment Instruments</b>		<b>Cover Details, No. Of Covers - 2</b>	
<b>Offline</b>	<b>S.No</b>	<b>Instrument Type</b>	
	1	Bankers Cheque	
	2	Bank Guarantee	
	3	Demand Draft	
	4	FDR	
<b>Cover No</b>	<b>Cover</b>	<b>Document Type</b>	<b>Description</b>
1	Fee/PreQual/Technical	.pdf	Duly filled and signed undertaking as per Annexure -I
		.pdf	Scanned copy of Tender Fee
		.pdf	Details of Bank Account
		.pdf	Employer EPF registration Certificate
		.pdf	Employer ESIC registration Certificate
		.pdf	Service Tax/GST registration Certificate
		.pdf	Last 3 years continuous work experience in relevant field in Central/State Govt.
		.pdf	Scanned copy of EMD
		.pdf	Proof of contribution to ESIC account of atleast 50



**Government  
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System**

			workers engaged.
		.pdf	Scanned and signed copy of tender document
		.pdf	Proof of contribution to EPF account of atleast 50 workers engaged.
		.pdf	Self attested copy of PAN Card
		.pdf	Undertaking for registration for labour licence as per contract labour act 1970,if awarded contract
		.pdf	Certified balance sheet of the firm for the last year of service contract by chartered accountant
2	Finance	.pdf	Financial Bid

**Tender Fee Details, [Total Fee in ₹ \* - 1,000]**


<b>Tender Fee in ₹</b>	1,000		
<b>Fee Payable To</b>	ICAR Unit - NRCL, Muzaffarpur	<b>Fee Payable At</b>	State Bank of India, Mushahari Branch, Muzaffarpur
<b>Tender Fee Exemption Allowed</b>	Yes		

**EMD Fee Details**

<b>EMD Amount in ₹</b>	1,00,000	<b>EMD Exemption Allowed</b>	Yes
<b>EMD Fee Type</b>	fixed	<b>EMD Percentage</b>	NA
<b>EMD Payable To</b>	CAR Unit - NRCL, Muzaffarpur	<b>EMD Payable At</b>	State Bank of India, Mushahari Branch, Muzaffarpur

**Work /Item(s)**

<b>Title</b>	Work Contract for Group I Field and farm				
<b>Work Description</b>	Work Contract for the activities of field and farm (Group-I)				
<b>Pre Qualification Details</b>	Please refer Tender documents				
<b>Independent External Monitor</b>	NA				
<b>Tender Value in ₹</b>	0.00	<b>Product Category</b>	Miscellaneous Services	<b>Sub category</b>	NA
<b>Contract Type</b>	Tender	<b>Bid Validity(Days)</b>	120	<b>Period Of Work (Days)</b>	45
<b>Location</b>	ICAR NRC on Litchi, Mushahari,	<b>Pincode</b>	842002	<b>Pre Bid Meeting Place</b>	NA

	<b>Government eProcurement System</b>		Muzaffarpur, Bihar			
	<b>Pre Bid Meeting Address</b>	NA	<b>Pre Bid Meeting Date</b>	NA	<b>Bid Opening Place</b>	Committee Room, ICAR NRC on Litchi

समाचार काली

<b>Critical Dates</b>			
<b>Publish Date</b>	20-Nov-2017 02:00 PM	<b>Bid Opening Date</b>	18-Dec-2017 02:30 PM
<b>Document Download / Sale Start Date</b>	20-Nov-2017 03:00 PM	<b>Document Download / Sale End Date</b>	16-Dec-2017 11:00 AM
<b>Clarification Start Date</b>	NA	<b>Clarification End Date</b>	NA
<b>Bid Submission Start Date</b>	21-Nov-2017 02:00 PM	<b>Bid Submission End Date</b>	16-Dec-2017 11:00 AM

<b>Tender Documents</b>					
<b>NIT Document</b>	<b>S.No</b>	<b>Document Name</b>	<b>Description</b>	<b>Document Size (in KB)</b>	
	1	Tendernotice_1.pdf	NIT and tender document for Work Contract Group I Field and Farm at ICAR NRC on Litchi Muzaffarpur	811.91	
<b>Work Item Documents</b>	<b>S.No</b>	<b>Document Type</b>	<b>Document Name</b>	<b>Description</b>	<b>Document Size (in KB)</b>
	1	Tender Documents	FinancialBidGroupIContract.pdf	Financial Bid	491.56

<b>Bid Openers List</b>			
<b>S.No</b>	<b>Bid Opener Login Id</b>	<b>Bid Opener Name</b>	<b>Bid Opener Designation</b>
1.	director.nrcl@icar.gov.in	ABHISHEK YADAV	Administrative Officer
2.	alemwati.pongener@icar.gov.in	Alemwati Pongener	Scientist
3.	ramji.giri@icar.gov.in	Ramji Giri	AAO
4.	subhankar.dey@icar.gov.in	Subhankar Dey	Assistant Finance and Accounts Officer

<b>Tender Inviting Authority</b>	
<b>Name</b>	Director NRCL
<b>Address</b>	ICAR NRC on Litchi, Mushahari, Muzaffarpur, Bihar

<b>Tender Creator Details</b>	
<b>Created By</b>	ABHISHEK YADAV
<b>Designation</b>	Administrative Officer
<b>Created Date</b>	10-Nov-2017 04:22 PM



राष्ट्रीय लीचीअनुसंधानकेन्द्र

**NATIONAL RESEARCH CENTRE ON LITCHI**

(भारतीय कृषिअनुसंधानपरिषद, कृषिमंत्रालय)

(Indian Council of Agricultural Research, Ministry of Agriculture)

मुशहरीप्रक्षेत्र, मुशहरी, मुजफ्फरपुर-842002 (बिहार) भारत

Mushahari Farm, Mushahari, Muzaffarpur - 842002 (Bihar) India

फोनPh: 0621-2289475, 2281162

फैक्सFax: 0621-2281162



File No.- 13-1(01)/C&B/2016-2017/WorkContractGroup-I

Dated: 10November,2017

**NOTICE INVITING TENDER NO.-11/2017/NRCL-WORK CONTRACT GROUP-I**

**[Tender Notice for providing Work Contract Group-I (Field & Farm) at ICAR-NRC onLitchi, Muzaffarpur]**

On behalf of Secretary, ICAR, New Delhi, **Director, ICAR-National Research Centre on Litchi, Muzaffarpur (Bihar)** a constitution unit of Indian Council of Agricultural Research, Ministry of Agriculture, Government of India invites ~~on from~~ Interested Firm/Contractor for **Work Contract Group-I (Field & Farm)**. The terms and conditions of the contract which will govern any contract made are those contained in the General conditions of contract applicable to the contracts placed by the ICAR-NRC on Litchi and the special terms and conditions detailed in the Tenders documents and its schedules. Please submit your rates in the bids if you are in a position to furnish the requisite services in accordance with the requirements stated in the attached schedules.

Tender ID	2017_DARE_266499
Tender Fee	Rs. 1,000/- (Rupees One thousand only)
Tender Fee Payable To	ICAR Unit-NRCL, Muzaffarpur
Tender Fee Payable At	State Bank of India, Mushahari Branch, Muzaffarpur
E.M.D. Fee	Rs. 1,00,000/- (Rupees One Lakh only)
If EMD Fee is Fixed EMD Amount	YES
EMD Exemption Allowed	YES

**Critical Dates:**

Published Date	20/11/17 at 14:00 hours	Bid Opening Date	18/12/17 at 14:30 hours
Document Download/ Sale Start date	20/11/17 at 15:00 hours	Document Download/ Sale End date	16/12/17 at 11:00 Hours
Bid Submission Start Date	21/11/17 at 14:00 hours	Bid Submission End Date	16/12/17 at 11:00 hours

1. The tender form and other details are available on NRCL's website [www.nrclitchi.org](http://www.nrclitchi.org) & CPPP. The interested firm/Contractor of repute may download the tender document from above websites and upload the same after completing in all respect in the e-procure.gov.in portal as per guidelines mentioned in the portal by or before the due date & time. Tenders are to be submitted only online through e-procurement portal <http://eprocure.gov.in/eprocure/app>.
2. All the documents in support of eligibility criteria etc. are also to be scanned and uploaded along with the Tender documents. Tenders sent by any other mode will not be accepted.
3. Any changes/modifications in the tender inquiry will be intimated by corrigendum through this website only.
4. In case, any holiday is declared by the Government on the day opening, the tenders will be opened on the next working day at the same time. The Council reserves the right to accept or reject any or all the tenders.
5. Tender fee and Bid Security (Earnest Money Deposit) : The interested firms are required to submit (in original) Tender Fee and Bid Security (EMD) in the form of Demand Draft/Pay Order from any commercial Bank in an acceptable form in favour of "ICAR Unit-NRCL, SBI Mushahari, Muzaffarpur" on or before last date/time of bid submission. Bids shall not be considered in case the Tender fee and Earnest money are not submitted by due date of closing of Tender.

ADMINISTRATIVE OFFICER  
for DIRECTOR

## **GENERAL TERMS & CONDITIONS**

Sl. No.	Terms & Conditions
1.	<p>Bids shall be submitted only at CPPP website: <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a>.</p> <p>The complete bidding process in online. Bidders should be possession of valid digital signature certificate (DSC) of class II or III for online submission of bids. Prior to bidding DSC need to be registered on the website mentioned above.</p> <p>Tenderer/ Contractor/ Bidders are advised to follow the instructions provided in the 'Instructions to the Contractors/Tenderer/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a>.</p>
2.	<p><b>Details of Deposit of E.M.D. &amp; Security Deposit Amount:</b></p> <ol style="list-style-type: none"><li>1. Earnest Money Deposit (E.M.D.) - <b>Rs. 1,00,000/- (Rupees One Lakh only)</b></li><li>2. Security Deposit – <b>Rs. 1,50,000/- (Rupees One Lakh fifty thousand only).</b></li></ol> <p><b>Note:</b></p> <ol style="list-style-type: none"><li>1 Demand Draft drawn in favour of "<b><u>ICAR Unit-NRCL, Muzaffarpur</u></b>, payable at <b><u>State Bank of India, Mushahari Branch, Muzaffarpur</u></b>. The Tenders will not be considered if earnest money is not deposited with the Tenders. <b>No interest on security deposit and earnest money deposit shall be paid by the ICAR-NRC on Litchi to the Tenderer. Proof of EMD and Tender Fee is to be submitted online on CPPPortal.</b></li><li>2 <b>The original EMD &amp; Tender Fee in Hard copy must be delivered to ICAR-NRC on Litchi, Mushahari, Muzaffarpur, Bihar-842002 on or before closing date/time of Bid Submission.</b></li><li>3 <b>The tenders without Earnest Money Deposit (EMD) and tender fee will be summarily rejected.</b></li><li>4 The firms who are registered with National Small Industries Corporation (NSIC)/ or Small Scale Industries (SSI) are exempted to submit the EMD. <b>In such cases Copy of valid registration must be provided along with technical bid.</b></li><li>5 Security Deposit will be required to be furnished within two weeks from the date of award of contract, failing which the work order may be cancelled. No interest on security deposit and earnest money deposit shall be paid by the ICAR-NRC on Litchi, Muzaffarpur to the Tenderer.</li><li>6 Unclaimed Security Deposit for more than three years is liable to be forfeited.</li></ol>

3.	The Tenderer is being permitted to give Tenders in consideration of the stipulations on his part that after submitting his Tenders, he will not resile from his offer or modify the terms and conditions thereof. If the Tenderer fail to observe and comply with the foregoing stipulation the aforesaid amount of EMD will be forfeited by the ICAR-NRC on Litchi. In the event of the offer made by the Tenderer not being accepted, the amount of earnest money deposited by the Tenderer will be refunded to him after he has applied for the same, in the manner prescribed by the ICAR-NRC on Litchi, Muzaffarpur (Bihar)
4.	The tender is liable to be ignored if complete information as required is not given therein or if the particulars asked for in the schedules to the tender is not fulfilled. Individual signing the tender or other documents connected with the contract may specify whether he/she signs it in the capacity of (i) as sole proprietor of the firm or constituted attorney of such sole proprietor of (ii) a partner of the firm if it is a partnership in which case he/she must have authority to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney or (iii) constituted attorney of the firm it is a company.
5.	In case of partnership firms, where no authority to refer disputes concerning the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by every partner of the firm. A person
	signing the tender form or any other documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to sign such and if, on enquiry it appears that the persons so signing without authority, the Institute/Council will cancel the contract and hold the signatory liable for all costs and damages. Each page of the tender and the schedules to the tender and annexure, if any, should be signed by the tender(s).
6.	The tender shall be submitted <b>only online in two parts</b> , viz., technical bid and financial bid. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading. <b>The offers submitted by telegram/ speed post/ Fax/ email etc shall not be considered. No correspondence will be entertained in this matter</b>
7.	The rates quoted by each firm must be as per labor norms and assuring the minimum wages as per the Financial Bid provided in the tender document both in words and figures failing which the same is liable to be rejected. You are at liberty to be present or to authorize a representative to be present at the time of opening of the Tenders. The name and address of the representative who would be attending the opening of the Tenders on your behalf should be indicated in your Tenders. Please also state the name and address of your permanent representative and your <b>Bank Account No. with Bank Name, Branch Code &amp; IFC Code.</b>
8.	ICAR-NRC on Litchi does not pledge itself to accept the lowest or any other Tenders and also reserve to itself the right of accepting the Tenders in whole or in part of the Tenders. You are however at liberty to Tenders for the whole or any portion or to state in the Tenders that the rates quoted shall apply only if the Tenders are considered fully. <b><u>Other conditional Tenders will not be accepted.</u></b>

9.	The service tax or any other tax which is as per the rule of the Govt. of India shall be paid by the agency itself to the concerned department. The Institute will deduct only TDS from the monthly bills of the successful tenderer as per the rule/instructions made applicable from time to time by Government.
10.	The Director, ICAR-NRC on Litchi reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the ICAR-NRC on Litchi, for any justifiable reasons, not mandatory to be communicated to the Tenderer. The contract will be initially for a <b><u>period of one year extendable</u></b> for a further period of <b><u>02 years (total 03 years)</u></b> on year to year basis, <b><u>subject to satisfactory performance of the contractor/vendor &amp; his/her willingness to continue</u></b> . In cases of extension there shall be no revision of rates.
11.	a) In case of any loss or damage done to the property of the ICAR-NRC on Litchi, Muzaffarpur by the labour provided by the agency for work Contract duties at ICAR-NRC on Litchi, full damages will be recovered from the Agency and decision of the competent authority of ICAR-NRC on Litchi shall be a binding on him. (b) Since these all are essential works and in case of non-performance of the duties/work upto the requirement a penalty clause for deduction of amount either per day basis or lump sum on monthly basis will be effected.
12.	The unit rate of works must be inclusive of minimum wages as notified by State/Central Govt. whichever is higher should be quoted along with other statutory obligations. <b>Revision in Minimum Wages and VDA from time to time</b>
	<b>may be kept in view while quoting the rates &amp; making payment to the workers by the Contractor. No enhancement will be given on the amount of midterm enhancement of wages by State/Central Government during the contract period.</b>
13.	Your workers/labourers should be covered under all the statutory requirement like ESI, EPF, etc by you and you shall comply with all the formalities in this regard. You should pay minimum wages as prescribed by the law to your staff. We will have right to inspect your books/registers/documents as the need arises in relation to the matters referred in this paragraph. We will also have right to make recoveries from your compensation, if any legal authorities impose penalties/recoveries on us due to your non-compliance of any such provision referred herein. <b>The details of deposition of EPF &amp; ESI of minimum 50 engaged person should be attached with tender documents.</b>
14.	You must notify to institute the number of workers/labourers engaged by you for rendering the services referred herein. It is clearly understood and agreed by and between the parties that we will not be held responsible or be liable under any laws that are in force and that may come in force from time to time, in respect of the personnel engaged by you and you will be solely responsible for their terms and conditions of services, safety claims etc.



15.	You will be solely responsible to comply with any legal requirements that may arise of this contract and also in respect of the workers/labourers engaged by you for fulfillment your contractual obligations set out herein. It is understood and agreed that you will provide decent uniforms, safety equipments and shoes to your employees. It is your responsibility to have then periodically checked medically so as to ensure that medically fit staff is deployed at our station. <b>Copy of fitness certificate of each period may be produced to office.</b>
16.	The working staff should be of sound health and fit for related work & should be above 18 years of age and preferable below 60 years or as per applicable labor norms. The contractor has to keep a full time supervisor during the working hours to execute the work smoothly at this centre as per workorder.
17.	The contractor has to ensure the payments to his engaged labour within 1 <sup>st</sup> week of every month and submit the payment details [ESI, EPF and wages salary sheet] to the office. The office will only entertain your bill of current month for payments with proof of payments details only. It is clearly understood and agreed upon that either yourself or your employees engaged will not have any claim or employment with us at any point of time and this arrangement is purely a time bound contractual agreement between you and the centre.
18.	The Director, ICAR-National Research Centre on Litchi, Muzaffarpur on behalf of the <b>Secretary, ICAR, New Delhi</b> reserves the right to cancel the work order at any time without assigning any reasons, if the work is not found satisfactory and not fulfills any terms and conditions as mentioned in this Tender Paper.
19.	Decision of the Director, ICAR-NRC on Litchi, Muzaffarpur will be final for any aspect of the contract and binding to all parties. Disputes arising, if any, on the contract will be settled at his/her level and will not be referred to arbitration.
20.	<b>In case of any accident/causality of workers during duty hours, the entire liability is to be born by contractor.</b> The Centre will not be held responsible in any manner, for injury/damage caused, if any, to the contractual workers deployed by the contractor for completion of work under the contract. In case of any accident/causality to contract personnel during duty hours, the entire liability to be borne by Agency.
21.	It is understood and agreed that you will be responsible for any disciplinary matters arising out of your employees and you will take appropriate disciplinary action against your employees if they are found indulging in any acts of indiscipline in our premises or in connection with the services referred to herein.
22.	The contractor will arrange the payment of his personnel engaged by him and other benefits to his workers as per <b><u>"The Contract Labour Regulation Act"</u></b> or any other applicable law timely and regularly. The Agency will be fully responsible for compliance of rules and regulations issued by Labour Commissioner time to time regarding minimum wages and <b>deposit of E.P.F., E.S.I. and service tax, etc every month within scheduled time.</b> Centre will not be responsible or liable in case of any irregularity/anomaly in this regard. <b><u>The agreement will be terminated by giving clear 30 days advance notice in writing.</u></b>

23.	The contractor has to follow strictly and comply with the Govt. Labour laws and will also be solely responsible for providing information to the Labour Commissioner concerned of the Central Govt./State Govt. about the deployment to this centre from time to time.
24.	If agencies want to withdraw their services at their accord, they can do so only <b>after giving 03 months prior notice in advance</b> failing which the centre will have the right to recover one month payment in lieu of notice from your bill/EMD.
25.	The work should be executed by your agency as per the need of Officer/Section/Guest House Incharge/Farm Incharge.
26.	The contractor has to ensure the payment to their worker after completion of work well in time before 7 <sup>th</sup> of next month irrespective of the official procedure as per Minimum Wages as per Central or State Government rates whichever is more. <b>A copy of payment statement may also be furnished to the office for official records.</b> In case of failure of payment by 7 <sup>th</sup> of next month for what so ever reasons an amount of Rs. 1000/- will be deducted from your bills of next month for each day of delays.
27.	This centre will not admit any bill for incomplete/ partial work, the work which has not been performed within specified period. The monthly payment on the basis of daily deployment ( <b><u>NO WORK NO PAY</u></b> ) has to be ensured <b>only except 26<sup>th</sup> January, 1<sup>st</sup> May (Mazdoor Diwas), 15<sup>th</sup> August and 2<sup>nd</sup> October.</b>
28.	Latest order for minimum wages issued by Office of the Chief Labour Commissioner ©, Govt. of India are to be complied with. Any wages revision in the order is also to be complied with. The proof of such payment (including other statutory obligations of EPF & ESIC) to the engaged personnel is to be provided to the office every month while producing the bill.
29.	The workers to be deployed by the Agency shall not have any right to claim any employment at any time for any reason whatsoever and the ICAR-NRC on Litchi shall have no responsibility or liability, in this regard. The deploy contractual work personnel shall always be on the Rolls of the Agency.
30.	<b>Agency shall execute the agreement on Non-judicial Stamp Paper value of Rs. 100/- (Rupees One Hundred only)</b>
31.	The agency/contractor will be held solely responsible in the case of violation of rules (The Contract Labour Regulation and Abolition Act 1970 & 1971) in any manner in this regard. <b>Any legal dispute out of this contract/order would be dealt with the jurisdiction of Patna High Court only.</b>

<b>2.</b>	<p>Following <b>Document/Vouchers are required to be enclosed</b> with the tender form which are the terms &amp; conditions of the tenders documents:</p> <ol style="list-style-type: none"><li>1. Last 03 years continuous experience of the firm in the field of providing such services in Central/State Government.</li><li>2. Certified balance sheet of the firm for the last year of the service contract by the Chartered Accountant.(C.A.)</li><li>3. Duly certified copies of the satisfactory services where the tenderer is providing the services of the last 03years.</li><li>4. Employee EPF Registration Certificate (Validated)</li><li>5. Employee ESIC Registration Certificate(Validated)</li><li>6. Registration with contract labour (Regulation and Abolition) Act, 1970. The contractor shall obtain the labour license under thiscontract.</li><li>7. Numbers of Workers/Supervisor registered under EPF/ESIC. Minimum 50 Nos. (Workers/Supervisor) required with their EPF/ESI contribution. Documentary proof of vouchers to be required and may beattached.</li><li>8. Service Tax Registration Certificate issued by Government,etc.</li><li>9. Certified copy of Aadhar Card, PAN Card and Details of BankAccount.</li></ol>
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**Administrative Officer  
For and on behalf of the Director  
ICAR-N.R.C on Litchi, Muzaffarpur (Bihar)**

## Technical bid

### Check list of documents to be uploaded by the tenderer in Technical Bid cover

(The Firms are required to upload copies of the following documents:-)

Sl. No.	Checklist of documents Uploaded.	✓ Attached with Technical bid  X not attached with technical bid
1.	Last 03 years continuous experience of the firm in the field of providing such services in Central/State Government	
2.	Certified balance sheet of the firm for the last year of the service contract by the Chartered Accountant. (C.A.)	
3.	Duly certified copies of the satisfactory services where the tenderer is providing the services of the last 03 years.	
4.	Employee EPF Registration Certificate (Validated)	
5.	Employee ESIC Registration Certificate (Validated)	
6.	Registration with contract labour (Regulation and Abolition) Act, 1970. The contractor shall obtain the labour license under this contract	
7.	Numbers of Workers/Supervisor registered under EPF/ESIC. Minimum 50 Nos. (Workers/Supervisor) required with their EPF/ESI contribution. Documentary proof of Vouchers to be required and may be attached.	
8.	Service Tax Registration Certificate issued by Government, etc.	
9.	Certified copy of PAN Card and Details of Bank Account.	
10.	Tender Cost Enclosed	
11.	EMD enclosed	
12.	Tender quoted in Two Bid (Separate Technical + Financial Bid)	
13.	Bank Account Details	
14.	Duly signed Annexure-I	

**Yours faithfully,**

**Administrative Officer  
For and on behalf of the  
Director ICAR-N.R.C on Litchi,  
Muzaffarpur (Bihar)**



राष्ट्रीय लीचीअनुसंधानकेन्द्र

**NATIONAL RESEARCH CENTRE ON LITCHI**

(भारतीय कृषिअनुसंधानपरिषद, कृषिमंत्रालय)

(Indian Council of Agricultural Research, Ministry of Agriculture)

मुशहरीप्रक्षेत्र, मुशहरी, मुजफ्फरपुर-842002 (बिहार) भारत

Mushahari Farm, Mushahari, Muzaffarpur - 842002 (Bihar) India

फोनPh: 0621-2289475, 2281162

फैक्सFax: 0621-2281162



File No.- 13-1(01)/C&B/2016-2017/WorkContactTender

Dated: 10November,2017

**FINANCIAL BID FOR WORK CONTRACT-GROUP-I [FIELD AND FARM] AT ICAR-NATIONAL RESEARCH CENTRE ON LITCHI. MUZAFFARPUR**

To,  
The Director  
ICAR-NRC on Litchi Muzaffarpur –  
842005 (Bihar)

Dear Sir,

I/We ..... In accordance with the terms and conditions mentioned in Tender documents F.NO...../....., DT..... hereby make an offer Annual Contract basis for Work Contract Group-I at NRC on Litchi, Muzaffarpur for **Field & Farm Work** as per specification given by you, along with tender forms and agree to hold this offer open for your acceptance for 90 days from the date of opening of this Tender and also agree to undertake the supply of services as per the terms and conditions mentioned in the tender documents

**THE RATES PER UNIT MAY BE GIVEN AGAINST EACH ITEM AS PRESENTED IN FOLLOWING TABLE. (Group-II) AS PER MINISTRY OF LABOUR AND EMPLOYMENT ORDER F. NO.- 1/13(1)/2017-LS.II, DATED: 20/04/2017**

**Required Category for different seasonal nature of Farm, field and laboratory work in Litchi through outsourcing**

SL. NO.	Description of work	Unit of work	Category Requirement	Quoted Rates (In figures and words)
<b>A.</b>	<b>FRUIT CULTIVATION</b>			
1.	Basin hoeing, cleaning, application of manure/fertilizer and mixing in the 25 cm trench, basin preparation with bund height of 25 cm.			
	(a)Radius 4.0 m	Per plant	Unskilled	
	(b)Radius 3.0 m	Per plant	Unskilled	
	(c)Radius 2.0 m	Per plant	Unskilled	
	(d) Radius 1.0m	Per plant	Unskilled	
	(e) Radius 0.5 m	Per Plant	Unskilled	

2.	<b>Weeding &amp; hoeing in fruit tree plant basin</b>			
	(a) Radius 4.0 M	Per plant	Unskilled	
	(b) Radius 3.0 m	Per plant	Unskilled	
	(c) Radius 2.0 m	Per plant	Unskilled	
	(d) Radius 1.0 m	Per Plant	Unskilled	
	(e) Radius 0.5 m	Per Plant	Unskilled	
3.	<b>Fertilizer application and mixing in soil</b>		-	-
	(a) Radius 4.0 M	Per plant	Unskilled	
	(b) Radius 3.0 m	Per plant	Unskilled	
	(c) Radius 2.0 m	Per plant	Unskilled	
	(d) Radius 1.0 m	Per Plant	Unskilled	
	(e) Radius 0.5m	Per Plant	Unskilled	
4.	<b>Pit digging</b>		-	
	1. 30 x 30x 30 cm <sup>3</sup>	Per pit	Unskilled	
	2. 50 x 50 x 50 cm <sup>3</sup> size	Per pit	Unskilled	
	3. 0.9 x0.9 X 0.9 m <sup>3</sup> size	Per pit	Unskilled	
5.	<b>Pit filling with FYM, Fertilizer, etc. mixture</b>			
	1. 30 x 30x30 cm <sup>3</sup>	Per pit	Unskilled	
	2. 50 x 50 x 50 cm <sup>3</sup> size	Per pit	Unskilled	
	3. 0.9 x0.9 X 0.9 m <sup>3</sup> size		Unskilled	
6.	<b>Preparation and spraying of Pesticide/ solution in fruits/annual crops.</b>			
	A. Manual Sprayer			
	a. (2-4year)	Per plant	Semi-Skilled	
	b. (5-10 year)	Per plant	Semi-Skilled	
	B. Power sprayer			Semi-Skilled
	a. (2-4year)	Per 100 plant	Semi-Skilled	
	b. (5-10 year)	Per 100 plant	Semi-Skilled	

	c. > 10 years	Per 100 plant	Semi-Skilled	
	D. Vegetable crops (battery operated)	Per 100 m <sup>2</sup>	Semi-Skilled	
	E. Field/Seasonal crops etc.	Per ha.	Unskilled	
7	Trench digging- 30cm x 30 cm	Per 100 m length	Unskilled	
8	Making irrigation channel (0.3m bottom depth, 0.6m top width)	Per 100 m length	Unskilled	
9	<b>Planting of Vegetables as intercrop or sole crop.</b>			
	1. Planting of Tuber crops (Turmeric, collocassia, <i>Amorphophallus</i> etc.) as intercrop or sole crop.	Per 100 m <sup>2</sup>	Unskilled	
	2. Planting of Flowering plant intercrop or sole crop.	Per 100 m <sup>2</sup>	Unskilled	
	3. Sowing of field crop as intercrop or sole crop.	Per ha	Unskilled	
10	<b>Harvesting of Intercrops/ field crops</b>			
	1. Digging (Turmeric, collocassia, <i>Amorphophallus</i> , etc.) as intercrop or sole crop and other tuber crops.	Per 100 m <sup>2</sup>	Unskilled	
	2. Vegetables/ flowers as intercrop or sole crop	Per 100 m <sup>2</sup>	Unskilled	
	3. Field crop as intercrop or sole crop.	Per ha	Unskilled	
11	<b>Fertilizer application in vegetable crops (as A8)</b>	Per 100 m <sup>2</sup>	Unskilled	
12	Top dressing of fertilizer in field crops/ intercrops	Per ha	Unskilled	
13	<b>Inter culture in field /seasonal vegetable crops</b>			
	Field crops (pulses and oil seed)	Per ha	Unskilled	
	Maize, potato and turmeric	Per 100m <sup>2</sup>	Unskilled	
	Seasonal vegetable crops	Per 100m <sup>2</sup>	Unskilled	

14	<b>Mulching</b>			
	(i) Radius 1.5 -2.5 m with grasses/ plastic	Per 10 tree	Unskilled	
	(ii) Radius 2.5 -4 m with grasses/ plastic	Per 10 tree	Unskilled	
15	<b>Tree trunk/ limbs painting with Bordeaux/ fungicides including preperation</b>			
	1. Up to 1.0 m height	Per tree	Unskilled	
	2. 1-1.5 m height	Per tree	Unskilled	
16	<b>Harvesting and transporting of litchi fruits</b>	Per tree		
	1. 5-8 year old tree	Per tree	Unskilled	
	2. 9-12 year old tree	Per tree	Unskilled	
	3. > 12 years old tree	Per tree	Unskilled	
17	<b>Pruning and training of litchi plants</b>			
	1. 3-5 years old	Per tree	Semi-Skilled	
	2. 5-10 years old	Per tree	Semi-Skilled	
	3. >10 years old	Per tree	Semi-Skilled	
18	<b>Irrigation</b>			
	1. Basin irrigation of litchi plants	Per ha	Unskilled	
	2. Irrigation of intercrops.	Per ha	Unskilled	
19	Preparation of seed bed (1 meter width raised 4 to 6 inches )	Per 10 m <sup>2</sup>	Unskilled	
20	<b>Preparation of Potting mixture and filling in different size polybags:</b>			
	(i) Polybags 25 x13 x10 cm <sup>3</sup> size	Per 100bags	Unskilled	
	(ii) Polybags 22x10x8 cm <sup>3</sup> size	Per 100bags	Unskilled	
	(iii) Polybags 15X 7.5 X4 cm <sup>3</sup> size	Per 100bags	Unskilled	
	iv) Pot size 8-10"	Per 100 pots	Unskilled	
	v) Pot size 12" and more	Per 100 pots	Unskilled	



<b>21</b>	Seed sowing in trays 50 holes with filling of mixtures	Per tray	Unskilled	
<b>22</b>	Air layering of litchi/longan	Per 100	Semi-skilled	
<b>23</b>	Shifting of litchi/longan saplings in nursery within 100 meter distance	Per 100 plant	Unskilled	
<b>24</b>	Weeding and hoeing in ploybags/ pots	Per 100	Unskilled	
<b>25</b>	Maintenance of Poly House (Mist Houses saplings), Net Houses etc.	Per hrs.	Unskilled	
<b>26</b>	Maintenance of lawn at office premises, farm and terminal round circle	Per 100 m <sup>2</sup>	Unskilled	
<b>27</b>	Maintenance of central road (trimming of hedges, grasses and weeds in both side)	Per 100 m length	Unskilled	
<b>28</b>	Maintenance of side roads (cutting of grasses and weeds in both side)	Per 100 m length	Unskilled	
<b>29</b>	Maintenance of Avenue plantation (1 m width) in Office and Farm premises	Per 100 plants	Unskilled	
<b>30</b>	Digging of soil/FYM and loading in trolley and unloading in farm premises.	Per trolley.	Unskilled	
<b>31</b>	Road cleaning (5-6 m wide) including trenches/Grass cleaning /cutting in open area	Per100m	Unskilled	
<b>32</b>	Cutting of grasses/weeds in open area	Per100m <sup>2</sup>	Unskilled	
<b>33.</b>	Bund making (50 X 50 cm)	Per 100 m	Unskilled	
<b>34.</b>	Bund repairing	Per 100 m	Unskilled	
<b>35.</b>	Trench digging 25X50 cm	Per meter	Unskilled	
<b>36.</b>	Rubbing ,cleaning and white washing/painting earthen pots	Per 100 pot	Unskilled	

37.	Dressing of Kachha road/Path 1-4 m wide	Per 100m	Unskilled	
38.	Preparation seasonal flower beds and sowing/transplanting	Per 100 m <sup>2</sup>	Unskilled	
39.	Filling and sieving of Vermi compost, Nadep, Vermi wash structure etc as and when needed.	Per hours	Unskilled	
40.	Laying or rolling of lateral pipes of drip irrigation (each 50 m length)	Per ha	Unskilled	
41	Grass cleaning in pond embankment, raised bed in IFS.	Per 10 m <sup>2</sup>	Unskilled	
42.	Repairing of pond embankment/raised bed in IFS	Per 10 m <sup>2</sup>	Unskilled	
43.	Cleaning of farm boundary side/residential area (2-3 m wide)	Per 100m	Unskilled	
44	Maintenance of round circle for 1 month	1 unit	Unskilled	
45	Miscellaneous works as and when required	Perhour	Unskilled	
46	Supervision and running/ maintenance of Drip/ Sprinkler /pipeline, etc.	Per hour	Semi-Skilled	
47	Operating tractor mounted power sprayer/ Brush Cutter/ Lawn mower, etc	Perhour	Skilled	
48	Grafting/ budding	Per100 plant	Semi-Skilled	
49	Pump/diesel pump set operator. .	Per hour	Semi-Skilled	
50	Driving tractor /power tiller, etc	Per hour	Skilled	
<b>Service Charge</b>				
<b>Service Tax/GST</b>				

**Note:** The comparison will be made on the basis of work carried out in the previous months by the centre or tentative work expected in the coming months. The grand total obtained after such calculation will be compared.

- The Director, ICAR-NRC on Litchi, Muzaffarpur reserves right to order the work activities in full or partial.
- In case of discrepancy between figures and words of quoted rates. The lower rates will be considered.
- The quantity of monthly work order may vary (increase or decrease) as per actual requirement.
- The Service Charge cannot be zero or NIL and it should be more than zero.

**SIGNATURE OF THE CONTRACTOR WITH SEAL**

**Tenderers for the Work Contract Group-I as required to be implemented at ICAR-  
National Research Centre on Litchi, Muzaffarpur (Bihar)**

Full Name & Address of the Tenderer in addition To Post Box No., if any, should be quoted in all Communication to this office.

From,

Full Name of the Tenderer:  
Full Address of the Tenderer:

Pin Code:  
Mobile No.:  
Email id:

To,

The Director  
ICAR-National Research Centre on Litchi  
Mushahari Farm, Mushahari,  
Muzaffarpur – 842005(Bihar)  
[Name & Address of the Institute]

1. I/We have read all the particulars regarding the General information and other terms and conditions of the contract for THE WORK CONTRACT FOR Group-I (Field and Farm) and agree to provide the service as detailed in the Tender. I/We shall be bound by a communication acceptance dispatched within the prescribed time.
2. I/We have understood these terms and conditions for the contract and shall provide the best services strictly in accordance with these requirements.
3. Every page so attached with this Tender bears my signature and the office seal.
4. Pay Order/DD No. \_\_\_\_\_ of Rs. \_\_\_\_\_ drawn in favour of [ICAR UNIT-NRC ON LITCHI] and payable at State Bank of India, Mushahari Branch, Mushahari is enclosed as Earnest Money required.
5. I/We agree to the forfeiture of the earnest money if I/We fail to comply with any of the terms and conditions in whole or in part as laid down in the quotation form.

**SIGNATURE OF THE CONTRACTOR WITH SEAL**  
Telephone No  
Mobile No.-  
E-mail Address:

Witness: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Occupation: \_\_\_\_\_

Signature of witness to contractor's signature

Address:

Name & Signature of Witness:

Address: