

भा कृ अनु प —राष्ट्रीय लीची अनुसंधान केन्द्र ICAR-NATIONAL RESEARCH CENTRE ON LITCHI



Dated: 08th March, 2016

मुशहरी प्रक्षेत्र, मुशहरी मुजफ्फरपुर, (बिहार)

Mushahari Farm, Mushahari, Muzaffarpur- 842002 (Bihar)

Contacts: Ph: 0621-2281160 Fax: 0621-2281162 E-mail: nrclitchi@yahoo.co.in

File No.- 13-1(01)/C&B/2016/W.C.-I

निविदा सूचना संख्या—आई.सी.ए.आर.—एन.आर.सी.एल. / कार्य संविदा— । / 2016
पंजीकृत एजेंसियों / ठेकेदारों से भा.कृ.अनु.प.—राष्ट्रीय लीची
अनुसंधान केन्द्र, मुजफ्फरपुर (बिहार) के
प्रक्षेत्र / कार्यालय / प्रयोगशाला हेतु कार्य—संविदा समूह—1 की आपूर्ति
करने हेतु मुहरबंद निविदा आमंत्रित की जाती है । निविदा प्रपत्र
कार्यालय से रुपये 1000 /— (रुपये एक हजार मात्र) प्रति समूह
नगद भुगतान के द्वारा प्राप्त कर सकते है, या संस्थान के बेवसाईटwww.nrclitchi.org से भी डाउनलोड कर रुपये 1000 /—
(रुपये एक हजार मात्र) का बैंक ड्राफ्ट जो कि आई.सी.ए.आर.
यूनिट—एन.आर.सी.एल, मुजफ्फरपुर (बिहार) के पक्ष में देय होगा,
संलग्न कर भेज सकते हैं। निविदा फार्म प्राप्त करने तथा जमा
करने की अंतिम तिथि 31 मार्च, 2016 है।

प्रशासनिक अधिकारी



भा कृ अनु प —राष्ट्रीय लीची अनुसंधान केन्द्र ICAR-NATIONAL RESEARCH CENTRE ON LITCHI



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Tender Form for providing <u>Farm/Nursery Work (Group-I)</u>, as required to be implemented at ICAR-NRC on Litchi, Muzaffarpur as per <u>Tender Notice No-ICAR-NRCL-Work</u>
<u>Contract Group-I/2016</u>

- 1. Cost of Tender Form-
- 2. Last Date of issue of tender document
- 3. Last Date of Submission of tender documents
- 4. Opening of Tender

- Rs. 1000/- only
 - 30 March, 2016 till 01.00 hrs.31 March, 2016 till 01.00 hrs.

Dated: 08th March, 2016

- 01 April, 2016 at 11.00 hrs

TERMS & CONDITIONS

Dear Sir(s)	,
SI. No.	Terms & Conditions
1.	On behalf of Secretary, ICAR, New Delhi, ICAR-National Research Centre on Litchi, Muzaffarpur (Bihar) a constitution unit of Indian Council of Agricultural Research, Ministry of Agriculture, Government of India invites sealed tender from Interested Firm/Contractor in Annexure-I for providing of Work Contract Services. The terms and conditions of the contract which will govern any contract made are those contained in the General conditions of contract applicable to the contracts placed by the ICAR-NRC on Litchi and the special terms and conditions detailed in the Tenders forms and its schedules. Please submit your rates in the Tenders form if you are in a position to furnish the requisite services in accordance with the
2.	requirements stated in the attached schedules as Annexure-I An earnest money deposit (E.M.D.) of Rs. 2,00,000/- (Rupees Two Lakh only) for Farm/Nursery Work (Group-I) must be deposited in the form of Demand Draft drawn in favour "ICAR Unit-NRCL, Muzaffarpur, payable at State Bank of India, Mushahari Branch, Muzaffarpur. The particulars of the earnest money deposited must also be super scribed on the top of the envelope by indicating the draft/pay order number and date, failing which the Tenders will not be opened. The Tenders will not be considered if earnest money is not deposited with the Tenders. No interest on security deposit and earnest money deposit shall be paid by the ICAR- NRC on Litchi to the Tenderer
3.	The Tenderer is being permitted to give Tenders in consideration of the stipulations on his part that after submitting his Tenders, he will not resile from his offer or modify the terms and conditions thereof. If the Tenderer fail to observe and comply with the foregoing stipulation the aforesaid amount of EMD will be forfeited by the ICAR-NRC on Litchi. In the event of the offer made by the Tenderer not being

	accepted, the amount of earnest money deposited by the Tenderer will be refunded to him after he has applied for the same, in the manner prescribed by the ICAR-
4.	NRC on Litchi, Muzaffarpur (Bihar) The tender is liable to be ignored if complete information as required is not given therein or if the particulars asked for in the schedules to the tender is not fulfilled. Individual signing the tender or other documents connected with the contract may specify whether he/she signs it in the capacity of (i) as sole proprietor of the firm or constituted attorney of such sole proprietor of (ii) a partner of the firm if it is a partnership in which case he/she must have authority to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney or (iii) constituted attorney of the firm it is a company.
5.	In case of partnership firms, where no authority to refer disputes concerning the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by every partner of the firm. A person signing the tender form or any other documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to sign such and if, on enquiry it appears that the persons so signing without authority, the Council will cancel the contract and hold the signatory liable for all costs and damages. Such page of the tender and the schedules to the tender and annexure, if any, should be signed by the tender(s). The preference will be given to those firms who has certified by ISO and experience in working in ICAR System.
6.	The original copy of the tender is to be enclosed in double cover. The inner cover should be sealed. The outer cover should be superscribed "Works Contracts for Group-I. Right is reserved to reject outstation tenders. All Tenders should be sent by Registered Post. Tenders to be hand delivered should be put in the Tenders box, which will be kept in the administrative wing of the The Director, ICAR-National Research Centre on Litchi, Mushahari Farm, Mushahari, Muzaffarpur (Bihar) as per the mentioned dated
7.	The rates quoted by each firm must be as per agriculture/horticulture norms both in words and figures failing which the same is liable to be rejected. You are at liberty to be present or to authorize a representative to be present at the time of opening of the Tenders. The name and address of the representative who would be attending the opening of the Tenders on your behalf should be indicated in your Tenders. Please also state the name and address of your permanent representative and your Bank Account No. with Bank Name, Branch Code & IFC Code.
8.	ICAR-NRC on Litchi does not pledge itself to accept the lowest or any other Tenders and also reserve to itself the right of accepting the Tenders in whole or in part of the Tenders. You are however at liberty to Tenders for the whole or any portion or to state in the Tenders that the rates quoted shall apply only if the Tenders are considered fully. Other conditional Tenders will not be accepted.
9.	The VAT or any other tax on material in respect of this contract shall be payable by contractor and ICAR-NRC on Litchi will not entertain any claim whatsoever in this regard. The service tax or any other tax which is as per the rule of the Govt. of India shall be paid by the agency itself to the concerned department. Council will deduct only TDS from the monthly bills of the successful tenderer as per the rule/instructions made applicable from time to time by Government

10.	The Director, ICAR-NRC on Litchi reserves the right to reduce or terminate the
	period of contract or to extend its duration in the interest of the ICAR-NRC on
	Litchi, for any justifiable reasons, not mandatory to be communicated to the
	Tenderer. The contract will be initially for a <u>period of one year extendable</u> for a
	further period of <u>02 years (total 03 years)</u> on year to year basis, subject to
	satisfactory performance of the contractor/vendor & his/her willingness to continue.
11.	Decision of the Director, ICAR-NRC on Litchi will be final for any aspect of the
	contract and binding to all parties. Disputes arising, if any, on the contract will be
40	settled at his/her level and will not be referred to arbitration.
12.	In case of any loss or damage done to the property of the ICAR-NRC on Litchi,
	Muzaffarpur by the personnel provided by the agency for Work Contract duties at
	ICAR-NRC on Litchi, full damages will be recovered from the Agency and decision of the competent authority of ICAR-NRC on Litchi shall be a binding on him.
13.	An Amount of Rs. 2,00,000/- (Rupees Two Lakh only) for <i>Farm/Nursery Work</i>
10.	(Group-I), for the contract is to be deposited by the selected agency/successful
	tenderer only after receiving a communication from the ICAR-NRC on Litchi. The
	performance gurantee cum security deposit by way of Demand Draft only from a
	national bank in favour of "ICAR Unit-NRCL, Muzaffarpur, payable at State Bank of
	India, Mithanpura Branch, Muzaffarpur. Security Deposit will be required to be
	furnished within two weeks from the date of award of contract, failing which the
	work order may be cancelled. No interest on security deposit and earnest money
	deposit shall be paid by the ICAR-NRC on Litchi, Muzaffarpur to the Tenderer.
14.	Copy of one year's bank transaction of the firm should be submitted along with the
	tender in order to confirm the financial soundness to carry out the assigned job
4.5	smoothly. <u>Turn over of last 03 years of the firm should be attached with tender.</u>
15.	The unit rate of works must be inclusive of minimum wages as notified by
	State/Central Govt. whichever is higher should be quoted along with other
	statutory obligations. Revision in Minimum wages and VDA from time to time may
	be kept in view while quoting the rates & making payment to the workers by the Contractor. No enhancement will be given on the amount of midterm enhancement
	of wages by State/Central Government during the contract period.
16.	
10.	Your staff should be covered under all the statutory requirement like ESI, EPF, etc by you and you shall comply with us all the formalities in this regard. You should
	pay minimum wages as prescribed by the law to your staff. We will have right to
	inspect your books/registers/documents as the need arises in relation to the
	matters referred in this paragraph. We will also have right to make recoveries from
	your compensation, if any legal authorities impose penalties/recoveries on us due
	to your non-compliance of any such provision referred herein. The details of
	deposition of EPF & ESI of minimum 100 engaged person should be attached with
	tender documents.
17.	You will be solely responsible to comply with any legal requirements that may arise
	of this contract and also in respect of the employees engaged by you for fulfillment
	your contractual obligations set out herein. It is understood and agreed that you will
	provide decent uniforms, safety equipments and shoes to your employees. It is
	your responsibility to have then periodically checked medically so as to ensure that
	medically fit staff is deployed at our station. Copy of fitness certificate of each
	period may be produced to office.

 18. The working staff should be sound health and fit for work as agricultural labour in field/laboratories of 18-50 years age only. The contractor has to keep a full time supervisor during the working hours to execute the work smoothly in different block as per work order. 19. The contractor has to ensure the payments to his engaged labour within 1st week of every month and submit the payment details [ESI, EPF and wages salary sheet] to the office. The office will only entertain your bill of current month for payments with proof of payments details only. It is clearly understood and agreed upon that either yourself or your employees engaged will not have any claim or employment with us at any point of time and this arrangement is purely a time bound contractual agreement between you and the centre. 20. You must notify to us the number of employees engaged by you for rendering the services referred herein. It is clearly understood and agreed by and between the parties that we will not be held responsible or be liable under any laws that are in force and that may come in force from time to time, in respect of the personnel engaged by you and you will be solely responsible for their terms and conditions of services, safety etc. 21. It is understood and agreed that you will be responsible for any disciplinary matters arising out of your employees and you will take appropriate disciplinary action against your employees if they are found indulging in any acts of indiscipline in our premises or in connection with the services referred to here in. 22. The Director, ICAR-National Research Centre on Litchi, Muzaffarpur on behalf of the Secretary, ICAR, New Delhi reserves the right to cancel the work order at any time without assigning any reasons, if the work is not found satisfactory and not fulfills any terms and conditions as mentioned in this Tender Paper. 23. In case of any accident/causality of contract personnel during duty hours, the entire liability is to be		
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	29.	

	other applicable law timely and regularly			
30.	The Agency should furnish the bills in triplicate with revenue stamps alongwith			
00.	copies of Work order after completion of work preferably in every first week of			
	month's along with even report of work (Abstract of work) duly verified by			
	Administration, Farm Incharge and concerned Incharge after satisfactory			
	completion of the work. The payment of the same will be released as soon as			
	possible after due verification of bills, work and contractual obligations.			
31.	If agencies want to withdraw their services at their accord, they can do so only after			
	giving 03 months prior notice in advance failing which the centre will have the right			
	to recover one month payment in lieu of notice from your bill /EMD.			
32.	Agency has to submit Monthly pay sheet to the authorized representative/ office for			
	verification and to check the rate of payment made to each category of work			
	Personnel and also submit the deposit slip of EPF & ESI of each worker alongwith			
	the next month bills.			
33.	The agency should pay the wages to their engaged person their bank account by			
00.	the end of first week of every month. The schedule of deposit into the bank account			
	· · · · · · · · · · · · · · · · · · ·			
24	should be submitted to the office every month.			
34.	Latest order for minimum wages insured by Office of the Chief Labour			
	Commissioner (C), Govt. of India vide Letter No 1/11(1)/2013-LS-II, dated:			
	has been attached into be complied with. Any wages revision in the			
	order is also to be complied with.			
35.	The contractor has to ensure the payment to their worker after completion of work			
	well in time before 7 th of next month irrespective of the official procedure. The			
	payment should be made in presence of the Incharge Farm or his representative.			
	The payment to the work contract labour has to be made as per Minimum Wages			
	as per Central or State Government rates whichever is more. A copy of payment			
	statement may also be furnished to the office for official records.			
36.	-			
00.	This centre will not admit any bill for incomplete/ partial work, the work which has			
	not been performed within specified period. The monthly payment on the basis of			
	daily deployment (NO WORK NO PAY) has to be ensured only except 26th			
	January, 1 st May (Mazdoor Diwas), 15 th August and 2 nd October			
37.	The Work Personnel to be deployed by the Agency shall not have any right to claim			
	any employment at any time for any reason whatsoever and the ICAR-NRC on			
	Litchi shall have no responsibility or liability, in this regard. The deploy contractual			
	work personnel shall always be on the Rolls of the Agency.			
38.	Agency has to maintain valid Labour License from the appropriate authority and			
00.	keep it up-to-date for avoiding any discrepancies/ legal issues.			
39.	Agency shall execute the agreement on Non-judicial Stamp Paper value of Rs.			
39.				
40	100/- (Rupees One Hundred only)			
40.	The Agency shall mobilize the manpower as per work order at ICAR-NRC on Litchi			
	Farm/ Office Premises from so that Agency can take over the job			
	assigned by the ICAR-NRC on Litchi.			
41.	Any legal dispute out of this contract/order would be dealt with the jurisdiction of			
	Patna High Court only.			
42.	The agency/contractor will be held solely responsible in the case of violation of			
	rules (The Contract Labour Regulation and Abolition Act 1970 & 1971) in any			
	manner in this regard.			
43.	The Agency may kindly note that while raising the monthly bill it should mention			
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	each supply order number and date to verify the bill positively otherwise for any delay in payment, the Centre will not be held responsible.		
44.	The Centre will not be held responsible in any manner, for injury/damage caused, if any, to the contractual workers deployed by the contractor for completion of work under the contract. In case of any accident/causality to contract personnel during duty hours, the entire liability to be borne by Agency.		
45.	The Centre will not be held responsible for any dispute between the worker and the agency and any such dispute, if arises, is to be settled by the agency & workmen between them as per rules.		

Yours faithfully,

Administrative Officer For and on behalf of the Director ICAR-National Research Centre on Litchi, Mushahari Farm, Mushahari Muzaffarpur (Bihar)



भा कृ अनु प —राष्ट्रीय लीची अनुसंधान केन्द्र ICAR-NATIONAL RESEARCH CENTRE ON LITCHI



Dated: 08th March, 2016

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Tender Form for providing Farm/Nursery Work (Group-I) as required to be implemented at ICAR- NRC for Litchi, Muzaffarpur

To

The Director ICAR-NRC on Litchi Musahari Farm, Musahari, Muzaffarpur – 842002 (Bihar)

Dear Sir,					
	I/We			In accordance	with the terms
and	conditions	mentioned	in	Tender	documents
F.NO		/	, DT	hereby	make an offer
Annual C	Contract basis for Fa	arm/Nursery Work	contract at IC	CAR-NRC on itc	hi, Muzaffarpur
along wit	h tender forms and	agree to hold this	offer open fo	or your acceptai	nce for 90 days
	date of opening as per the terms ar				
	5.5 p 5. 1.15 15.1.1.5 5				

THE RATES PER UNIT MAY BE GIVEN AGAINST EACH ITEM AS PRESENTED IN FOLLOWING TABLE.

SCOPE OF WORK

Group-I (Farm and Nursery Work)

SL. N0.	Description of work	Unit of work	Rate
Α.	FRUIT CULTIVATION		
A.1.	Basin hoeing, cleaning, application of manure/fertilizer and 25 cm trench, basin preparation with bund height of 25 cm.	mixing in the	
	(a)Radius 4.0 m	Per plant	
	(b)Radius 3.0 m	Per plant	
	(c)Radius 2.0 m	Per plant	
	(d) Radius 1.0 m	Per plant	
	(e) Radius 0.5 m	Per Plant	
A.2	Weeding & hoeing in fruit tree plant basin		
	(a) Radius 4.0 M	Per plant	
	(b)Radius 3.0 m	Per plant	

	(c)Radius 2.0 m	Per plant
	(d)Radius 1.0 m	Per Plant
	(e) Radius 0.5 m	Per Plant
A3	Fertilizer application and mixing in soil	
	(a) Radius 4.0 M	Per plant
	(b)Radius 3.0 m	Per plant
	(c)Radius 2.0 m	Per plant
	(d)Radius 1.0 m	Per Plant
	(e) Radius 0.5m	Per Plant
A. 4	Pit digging	
,	1. 30 x 30x 30 cm ³	Per pit
	2. 50 x 50 x 50 cm ³	Per pit
	3. 0.9 x0.9 X 0.9 m ³	Per pit
A. 5	Pit filling with FYM, Fertilizer, etc. mixture	·
	1. 30 x 30x30 cm ³	Per pit
	2. 50 x 50 x 50 cm ³ size 3. 0.9 x 0.9 X 0.9 m ³ size	Per pit
A. 6	Preparation and spraying of Pesticide/ solution in fruits/annu	al crops.
	A. Manual Sprayer	
	a. 2-4 year	Per plant
	b. 5-10 year	Per plant
	B. Power sprayer	
	a. 2-4 year	Per plant
	b. 5-10 year	Per plant
	c. > 10 years C. Tractor mounted sprayer	Per plant
	a. > 10 years	Per ha.
	D. Vegetable crops (battery operated)	Per 100 m ²
	E. Field/Seasonal/Flowered, etc.	Per 100 m ²
A. 7	(i) Trench digging- 30cm x 30 cm	Per 100 m
, ,	(i) French digging coom x co am	length
	(ii) Making irrigation channel (0.3m depth & 0.6m top	Per 100 m ²
	width)	
A. 8.	Planting of Vegetables as intercrop or sole crop.	
	 Planting of Tuber crops (Turmeric, collocassia, 	Per 100 m ²
	Amorphophallus etc.) as intercrop or sole crop.	
	Planting of Flowering/vegetable/medicinal plant	Per 100 m ²
	intercrop or sole crop.	D 100 2
A 0	Planting of field crop as intercrop or sole crop.	Per 100 m ²
A. 9.	Harvesting of Intercrops/ field crops	Per 100 m ²
	1. Digging (Turmeric, collocassia, <i>Amorphophallus</i> ,	Per 100 m ⁻
	etc.) as intercrop or sole crop and other tuber	
	crops. 2. Vegetables/flowers/medicinal, etc. as intercrop or	Per 100 m ²
	sole crop	
	3. Field crop as intercrop or sole crop.	Per 100 m ²

A.10.	Fertilizer application in vegetable crops (as A8)	Per 100 m ²			
7	Top dressing of fertilizer in field crops/ intercrops	Per 100 m ²			
A. 11.	Inter culture in field /seasonal vegetable crops				
	Field crops (pulses and oil seed)	Per ha			
	Maize, potato and turmeric	Per 100m ²			
	Seasonal vegetable crops	Per 100m ²			
A. 12.	Mulching				
	(i) Radius 1.5 -2.5 m with grasses/ plastic	Per 10 tree			
	(ii) Radius 2.5 -4 m with grasses/ plastic	Per 10 tree			
A. 13	Tree trunk/ limbs painting with Bordeaux/ fungicides				
	including preparation				
	1. Up to 1.0 m height	Per tree			
	2. 1-1.5 m height	Per tree			
A. 14	Harvesting and transporting of litchi fruits	Per tree			
	1. 5-8 year	Per tree			
	2. 9-12 year	Per tree			
	3. > 12 years	Per tree			
A. 15	Pruning and training of litchi plants	Per tree			
	1. 3-5 years	Per tree			
	2. 5-10 years	Per tree			
	3. >10 years	Per tree			
A. 16	Irrigation				
	Basin irrigation of litchi plants	Per ha			
	2. Irrigation of intercrops.	Per 100 m ²			
	3. Running drip irrigation system	Per hour			
	4. Running sprinkler system	Per hour			
	5. Pump/diesel pump set operator.	Per hour			
	6.Maintainence of Drip/Irrigation channel/pipeline/Sprinkler	Per hour			
B.	NURSERY MANAGEMENT				
B.1.	(a) Preparation of seed bed	Per 10 m ²			
	(b) Preparation of potting mixtures, filling and planting in poly	y bags/ pots			
	(i) Polybags 25 x13 x10 cm ³ size	Per			
		100bags			
	(ii) Polybags 22x10x8 cm ³ size	Per			
		100bags			
	(iii) Polybags 15X 7.5 X4 cm ³ size	Per			
	1 \ D \ 1 \ 0 \ 10"	100bags			
	iv) Pot size 8-10"	Per 100			
	A Dataina 40% and make	pots			
	v) Pot size 12" and more	Per 100 pots			
B 2	Seed sowing in trays 50 holes with watering, preparation &	Per tray			
D 0	filling of mixtures	Por 100			
B.3.	Air layering of litchi/longan	Per 100			
B.4.	Grafting in litchi/longan	Per 100			
B.5.	Shifting of litchi/longan saplings in nursery within 100 meter distance	Per 100			
B.6.	Weeding and hoeing in ploybags/ pots	plant Per 100			
В. 7		Per hours			
ט. /	Maintenance of Poly House (Mist Houses saplings), Net Per hours				

	Houses etc.		
C. C.1	OTHER PRACTICES		
	Maintenance of lawn at office premises, farm and terminal round circle	Per 100 m ²	
C.2	Maintenance of central road (trimming of hedges, grasses and weeds in both side)	Per 100 m length	
C.3	Maintenance of side roads (cutting of grasses and weeds in both side)	Per 100 m length	
C.4	Maintenance of Avenue plantation (1 m width) in Office and Farm premises	Per 100 plants	
C.5	Digging of soil/FYM and loading in trolly and unloading in farm premises.	Per trolley.	
C.6	1.Road cleaning (5-6 m wide) including trenches/Grass cleaning /cutting in open area with weed cutter	Per100m length	
	2.Cutting of grasses/weeds in open area with weed cutter	Per100m ²	
C.7	Bund making (50 X 50 cm)	Per 100 m	
C.8	Bund repairing	Per 100 m	
C.9	Trench digging 25X50 cm	Per meter	
C.10	Operating power tiller/tractor/Lawn Mower	Per hour	
C.11	Rubbing ,cleaning and white washing/painting earthen pots	Per 100 pot	
C.12	Dressing of Kachha road/Path 1-4 m wide	Per 100m	
C.13	Preparation seasonal flower beds and sowing/transplanting	Per 100 m ²	
C.14	Filling and sieving of Vermi compost, Vermi wash structure etc as and when needed.	Per hour	
C.15	Laying or rolling of lateral pipes of drip irrigation (each 50 m length)	Per ha	
C16	1. Grass cleaning in pond embankment, raised bed.	Per 10 m ²	
	2.Repairing of pond embankment/raised bed in IFS	Per 10 m ²	
C.17	Assistance in recording field data/observation of research data, etc.	Per hour	
C.18	Cleaning of farm boundary side/residential area	Per 100m	
C.19	Maintenance of round circle	Per 100 m ²	
C.20	Miscellaneous works as and when needed for research.	Per hour	
			Service Charge Service Tax

Note:

PRE-BID MEETING:

All the interested parties are requested to participate in pre-bid meeting scheduled to be held on 17th March, 2016 for resolving any query of technical nature. Absurd bids or unrealistic bids submitted by the firms will not be considered

SIGNATURE OF THE CONTRACTOR/FARM WITH SEAL