



भा.कृ.अनु.प.–राष्ट्रीय लीची अनुसंधान केन्द्र

ICAR-NATIONAL RESEARCH CENTRE ON LITCHI
An ISO 9001:2008 Certified Institute

(भारतीय कृषिअनुसंधानपरिषद, कृषिमंत्रालय)

(Indian Council of Agricultural Research, Ministry of Agriculture)

मुशहरीप्रक्षेत्र, मुशहरी, मुजफ्फरपुर–842002 (बिहार)भारत

Mushahari Farm, Mushahari, Muzaffarpur - 842002 (Bihar) India



F. No: 12-1(52)/P&S/2019-20/Furniture/

Dated: 11.10.2019

NOTICE INVITING TENDER NO. NRCL 03/2019 FOR MAKING OF KITCHEN CABINET (SHUTTER & DRAWER), WARDROBE (SHUTTER & DRAWER) AND CHIMANI

Document to be submitted online

for

(Technical & Financial Bid as per Schedule of requirement)

NOTICE INVITING ONLINE TENDER

The ICAR-National Research Centre on Litchi, Mushahari Farm, Mushahari, Muzaffarpur-842 002 is a public funded Research Organization under the Indian Council of Agricultural Research, Department of Agricultural Research and Education, Ministry of Agriculture and Farmers Welfare, Government of India. The Director, ICAR-NRCL, Mushahari, Muzaffarpur, Bihar, India, invites e-tenders through the website [URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app) under two bid systems from eligible and qualified bidders for supply of above goods.

Fee Details

S. No.	Tender Charges	Particulars
1.	Tender Fee	Rs. 1000/- Rupees one thousand only
2.	Tender Fee Payable to	ICAR Unit-NRCL, Mushahari Branch, Mushahari Muzaffarpur
3.	E.M.D. Fee	55,000/ (Rupee fifty five thousand only)
4.	If EMD fee is fixed EMD Amount	Yes
5.	EMD Exemption Allowed	Yes

Critical Dates:

Published Date	11.10.2019 at 17.00 hours	Document Download/Sale End Date	11.11.2019 at 16:00 hours
Document Download/Sale Start date	11.10.2019 at 16.00 hours	Document Download/End Date	11.11.2019 at 16:00 hours
Bid Submission Start Date	12.10.2019 at 16.00 hours	Bid Opening Date	13.11.2019 at 14:30 hours

Note: (i) The original EMD & Tender fee in Hand Copy must be delivered to ICAR-NRC on Litchi Mushahari Farm, Mushahari Muzaffarpur-842002 (Bihar) on or before closing date/ time of bid submission.

(ii) Address for communication: The Director ICAR-National Research Centre on Litchi, Mushahari Farm Mushahari Muzaffarpur-842002 (Bihar).

Details of Items:

Sl. No.	Name of Equipment	Place of Making
1.	KITCHEN CABINET (Shutter & Drawer), WARDROBE (Shutter & Drawer) and CHIMANI	ICAR-NRC on Litchi, Mushahari, Muzaffarpur-842002

IMPORTANT NOTES:-

1. Tender Documents can be downloaded from the ICAR-NRC on Litchi website www.nrclitchi.org or from the Central Public Procurement Portal [URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app) Bidders should enroll/register in the e-procurement module of Central Public Procurement Portal through the website: [URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app) for participating in the bidding process. Bidders should also possess a valid Digital Signature Certificate (DSC) for online submission of bids.
2. Bids received on e-tendering portal only will be considered. Bids in any other form sent through sealed cover/email/post/fax etc. will be rejected.
3. **Details of Deposit of E.M.D. & Security Deposit Amount:**
Earnest Money Deposit (E.M.D.): - Rs. 55,000/- (Rupees fifty five thousand only)
Security Deposit:- Rs. 1,00,000/- (Rupees one lakh only)

Note:

- i. Demand Draft drawn in favour of "ICAR Unit-NRCL, Muzaffarpur payable at State Bank of India, Mushahari Branch, Muzaffarpur. The Tenders will not be considered if earnest money is not deposited with the Tenders. No interest on security if earnest money deposit shall be paid by the ICAR-NRC on Litchi to the tenderer. Proof of EMD and Tender fee is to be submitted online on CPP Portal.
 - ii. The original EMD & Tender Fee in Hard Copy must be delivered to ICAR-NRC on Litchi, Mushahari Farm, Mushahari, Muzaffarpur-842002 (Bihar) on or before closing date/time of bid submission.
 - iii. The tenders without Earnest Money Deposit (EMD) & tender fee will be summarily rejected.
 - iv. The firms who are registered with National Small industries Corporation (NSIC)/or Small Scale Industries (SSI) are exempted to submit the EMD. In such cases Copy of valid registration must be provided along with technical bid.
 - v. Security Deposit will be required to be furnished within two weeks from the date of award of contract, failing which the work order may be cancelled. No. interest on security deposit and earnest money deposit shall be paid by the ICAR-NRC on Litchi, Muzaffarpur to the Tenderer.
 - vi. Unclaimed Security Deposit for more than three years is liable to be forfeited.
4. ICAR-NRCL, Muzaffarpur will not be responsible for any delay in enrolment / registration as bidder or submitting /uploading the offer on e-tender portal. Hence, bidders are advised to register in e-tendering website [URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app) and enrol their Digital Signature Certificate and upload their quotation well in advance.
 5. Any change/corrigendum/extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website for updates.
 6. ICAR-NRCL, Muzaffarpur reserves the right to accept/reject any or all the tenders in part/full without assigning any reason thereof.

The Firms are also required to upload copies of the following documents:-

1) TECHNICAL BID

- (i) Scanned copy of Tender fee Earnest Money Deposit (EMD)/its exemption, if any
- (ii) Scanned copy of firm registration, PAN Card, GSTIN
- (iii) Tender Acceptance letter (Annexure-IV)
- (iv) In case of imported Furniture, scanned copy of Manufacturers Authorization Certificate issued by Principal Manufacturer duly verified by the Indian Agent or Manufacturing Certificate.
- (v) Scanned copy of Income Tax Statement for the last two years.
- (vi) Scanned copy of Bank details (Annexure-II).
- (vii) Check list in compliance to specification to be uploaded (Anx.VI) duly filling Col.No.4.

2) FINANCIAL BID

- (a) The bidder are advised to quote price for equipment in INR and for Indigenous equipment in INR.

Sd/
Administrative Officer (I/c)

TERMS AND CONDITIONS

1. The tender shall Interested bona fide and reputed manufacturers/Indian agents (on behalf of their foreign principals) may submit online bids for each of the above furniture along with all requisite documents and scanned copies of Tender Fee (in form of Demand Draft only) of Rs. 1,000.00 (Non-Refundable) in favour of **“ICAR-Unit-NRCL, Mushahari, Muzaffarpur” payable at SBI, Mushahari.**
2. The Bidder(s) may note that ONLINE BIDS will ONLY be accepted. All the requisite supporting documents as mentioned in the bid document should and must be uploaded On-line <http://eprocure.gov.in/eprocure/app>. The Bids sent through FAX, E-mail, by hand and/or by post shall not be accepted/ processed, in any case.
3. The bidders may submit duly filled and completed bidding document ONLINE as per instruction contained in the bidding documents. Incomplete bid shall be rejected. The conditions of tender shall be governed by the details contained in complete bid document.
4. The rates should be quoted in Annexure-VI uploaded on the CPP Portal. Taxes, if any, should be indicated separately. The bidders are advised to download this Annexure-VI as it is and quote their offer/rates in the permitted column and upload the same in the Financial Bid. The Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with ICAR-NRCL, Muzaffarpur.
5. In case, holiday is declared by the Government on the day of opening the bids, the bids will be opened on the next working day at the same time. The ICAR-NRCL, Muzaffarpur reserves the right to accept or reject any or all the tenders.
6. The firm must also possess valid PAN No., GST registration Number and a copy of the same must be uploaded in the Cover-1 of the E-tender.
7. Bid Validity: 180 days.
8. Our Institute is registered with DSIR and are exempted from Excise Duty & Custom Duty. Hence, CDEC/DSIR will be provided to the firm, if demanded. Rates should be quoted accordingly.
9. The detailed instruction for online submissions of bid(s) through e-procurement module of Central Public Procurement of NIC, the bidder(s) may visit following link:
[http://eprocure.gov.in/eprocure/app?page=HelpForContractors & service=page](http://eprocure.gov.in/eprocure/app?page=HelpForContractors&service=page)
10. **Bid Security (EMD):** The units registered with National Small Industries Corporation (NSIC) or the concerned Ministry or Department shall be exempted from the payment of Bid Security (Earnest Money Deposit) as defined under General Financial Rules, 2017. In such case, copy of the certificate showing registration with the above mentioned institutions to be uploaded in Cover-I of the e-tender in PDF format.
11. In case the unit is not covered as above, should submit the offer along with the Bid Security (EMD) for the amount {in the form of Demand Draft only , in favour of **“ICAR-Unit-NRC on Litchi, payable at SBI, Mushahari, Muzaffarpur”** mentioned against each Furnitur



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Annexure-I

Name of the Firm :
Tender Reference
No. :
Name of the Tender/work :

Check List

Sl. No.	Details	Submitted	If submitted mention page no. pdf file	Remarks
1.	Scanned copy of Earnest Money Deposit (EMD)/its exemption, if any			
2.	Scanned copy of firms Registration,			
3.	Scanned copy of PAN			
4.	Scanned Copy of GSTIN			
5.	Tender Acceptance Letter (Annexure-IV)			
6.	Scanned copy of Income tax Statement for the last two years			
7.	Scanned copy of Bank details (Annexure-II).			

Signature of the Bidder,
With Official Seal



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Mushahari Farm, Mushahari, Muzaffarpur - 842002 (Bihar) India



Annexure-II

(On the letter head of the Firm)

MANDATE FORM FOR BANKING DETAILS

Name of the Firm:

Registered /Postal Address:

1	Permanent Account Number (PAN) No.		
2	Goods & Service Tax Registration No., if applicable		
3	Bank details:		
	a	Bank Name	
	b	Branch Address	
	c	Account No.	
	d	Type of Account (Current/Savings)	
	e	MICR No.	
	f	RTGS/NEFT Code	

Date:

Name of the Authorized Signatory

Place:

Stamp & Signature

Annexure-III

CERTIFICATE ABOUT NON BLACK LISTING

We.....on this date ----- do hereby certify that our company / firm has not been blacklisted by any Government Department / Government Educational Institutions / Research Institute(s) during the last three years.

Authorized signatory of Bidder with Seal

Name -----

Designation-----

Place -----

Date -----

Date:

Name of the Authorized Signatory

Place:

Stamp & Signature

**TENDER ACCEPTANCE LETTER
(To be given on Company letter head)**

Date:

To,

The Director,
ICAR-NRCL,
Mushahari Farm,
Mushahari,
Muzaffarpur – 842 002

Sub: Acceptance of terms and Conditions of tender.

Tender Reference No:

Name of the tender/work:-

Dear Dir,

1. I/we have downloaded the tender documents for the above mentioned Tender/work from the website (s) namely:

as per your advertisement,, given in the above mentioned website(s).

2. I/we hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedules(s), etc.,) which form part of the contract agreement and I/we shall abide hereby the terms/conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by your department / organization too have also been taken into consideration, while submitting this acceptance letter.
4. I/we hereby unconditionally accept the tender conditions of above mentioned tender document (s)/corrigendum(s) in its totality /entirety.
5. I/we do hereby declare that our Firm has not been blacklisted/debarred by any Govt. Department/Public Sector Undertaking.
6. I/we certify that all information furnished by our Firm is true and correct and in the event the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason thereof or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

**Signature of the Bidder,
with Official Seal**

QUESTIONNAIRE

ONLINE BIDDERS SHOULD FURNISH SPECIFIC ANSWERS TO ALL THE QUESTIONS GIVEN BELOW. IN CASE A QUESTION DOES NOT APPLY TO A BIDDER, THE SAME SHOULD BE ANSWERED WITH THE REMARK "NOT APPLICABLE". BIDDERS MAY PLEASE NOTE THAT IF THE ANSWERS SO FURNISHED ARE NOT CLEAR AND/OR ARE EEVASIVE THE BID WILL BE LAIBLE TO BE IGNORED.

1. Bid No..... Date for bid opening on.....

2. Offer is open for acceptance
.....

3. Brand of goods offered :

4. Name & address of manufacturer :

5. Station of Manufacturer. :

6. What is your permanent Income Tax A/C No.:

7. Confirm whether you have attached your latest/current ITCC or certified photocopy thereof.

8. Status :

(a) Are you a small scale unit currently registered with the National Small Industries Corporation (NSIC) under Single Point Registration Scheme for the items(s) quoted ? If so, indicate the date up to which you are registered and whether there is any monetary limit on your registration.

(b) If you are not registered either with NSIC, please state whether you are currently registered with Directorate of Industries of the State Government concerned. If so indicate the date up to which you are registered and whether there is any monetary limit on your registration.

(c) Are you registered under the Indian Companies Act, 1956 or any other Act?

Please attach certified copy(copies) of the relevant registration certificate(s) in confirmation to you above answer(s).

9. Please indicate

Name & Full address of your Banker(s):

10. Whether you are :

i) Manufacturer of the goods quoted; or

ii) Manufacturer's authorized agent for those goods.

11. State whether business dealings with you have been currently banned by any Ministry/Deptt. Of Central Govt. or any State Govt.:

Signature of Witness

Name & address of Witness

Signature of Bidder

Full name, designation & address of

the person signing above For and on behalf of Messrs.

.....

Name & address of bidding firm)

Financial Bid

S. No.	Name & Specification	Kitchen Qty. is Sq. ft. approx	Wardrobe Qty. Sq. ft. approx	Rate/Price Tentative (in Rs.)	
				In figure	In word
1.	T-IV Kitchen cabinet with shutter & Drawer-04 with 19 mm board finish with laminate.	152 Sq. ft.	252 Sq. ft.		
2.	T-V Kitchen cabinet with shutter & Drawer-04 with 19 mm board finish with laminate	100 Sq. ft.	608 Sq. ft.		
3.	T-V Extension-02 Kitchen cabinet with shutter & drawer-01 with 19 mm board finish with laminate	69.5 Sq. ft.	285 Sq. ft.		
4.	T-V Ext. Wardrobe with shutter drawer-01 with 19 mm board finish with laminate	--	143 Sq. ft.		
5.	Standard make ISI Mark Chimani with all fitting	10 Nos.	--		
				Services Tax/GST (if any)	

Note:

1. Material should be standard make with ISI Mark
2. The final bill will be raised after actual measurement